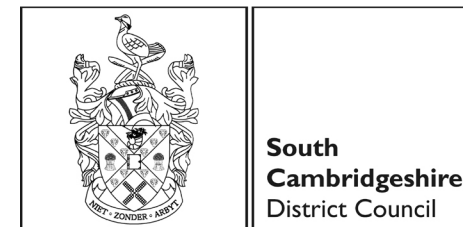


## **SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

### **FORWARD PLAN FROM 3 OCTOBER 2011 – 31 JANUARY 2012**

**This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.**



#### **The Decision Makers**

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

#### **Portfolio Holders**

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Economic Development

Councillor Nick Wright

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

Northstowe and New Communities

Councillor Tim Wotherspoon

Policy and Performance

Councillor Tom Bygott

Sustainability, Planning and Climate Change

Councillor Peter Topping

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

#### **Contact Information**

To contact an officer, send an e-mail to [forename.surname@scams.gov.uk](mailto:forename.surname@scams.gov.uk) or call 03450 450 500 and ask to speak to that officer.

**Key and other decisions expected to be made, and issues to be considered during the four months from 3 October 2011**

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
<b>THERE ARE NO SCHEDULED MEETINGS OF CABINET OR COUNCIL IN OCTOBER</b>					
GIRTON: Sale of land at Wellbrook Way  Key	Cabinet	10 November 2011	Housing Portfolio Holder, 20 July 2011	Housing Portfolio Holder  Jenny Clark, Lands Officer	Report
Recording of Meetings  Non-Key	Cabinet	10 November 2011	Public consultation early autumn 2011	Policy and Performance Portfolio Holder  Holly Adams, Democratic Services Team Leader	Report (publication expected 2 November 2011)
Member Training Programme 2012  Non-Key	Cabinet	10 November 2011	Member Development Task and Finish Group, Executive Management Team, Scrutiny & Overview Committee, 3 November 2011	Environmental Services Portfolio Holder  Holly Adams, Democratic Services Team Leader	Report
Meetings Schedule 2012/13  Non-Key	Cabinet	10 November 2011	Chairman of Scrutiny & Overview Committee	Leader of Council  Ian Senior, Democratic Services Officer	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Review of Medium Term Financial Strategy 2011/12  Key	Cabinet	10 November 2011	Finance and Staffing Portfolio Holder, Scrutiny & Overview Committee, 3 November 2011	Finance and Staffing Portfolio Holder  Chief Executive	Report
County-wide Asset Management Strategy  Key	Cabinet	10 November 2011		Finance and Staffing Portfolio Holder  Alex Colyer, Executive Director, Corporate Services	Report
NORTHSTOWE: Resourcing a Joint Delivery Team & Public Service Vision  Key	Cabinet  Council	10 November 2011  24 November 2011		Northstowe and New Communities Portfolio Holder  Jo Mills, Corporate Manager, Planning and New Communities	Report
Review of Waste and Recycling Collection Arrangements from Village Halls  Key	Environmental Services Portfolio Holder	15 November 2011		Environmental Services Portfolio Holder  Paul Quigley, Environment Services Manager	Report (publication expected 7 November 2011)
Shared Ownership	Housing Portfolio	16 November 2011		Housing Portfolio	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Policy  Key	Holder			Holder  Stephen Hills, Corporate Manager, Affordable Homes	
Treasury and Debt Management Strategy (Revised) 2011/12  Key	Council	24 November 2011	Finance & Staffing Portfolio Holder, 15 November 2011	Finance and Staffing Portfolio Holder  Adrian Burns, Head of Accountancy	Report
Council Meeting Schedule 2012/13  Non-Key	Council	24 November 2011	Executive Management Team, 26 October 2011	Cllr Tony Orgee  Holly Adams, Democratic Services Team Leader	Report
South Cambridgeshire Sustainable Community Strategy 2011-2014  Key	Council	24 November 2011	Local Strategic Partnership (LSP) Public consultation	Leader of Council  Paul Howes, Corporate Manager, Community and Customer Services	Report
<b>THERE ARE NO SCHEDULED MEETINGS OF CABINET OR COUNCIL IN DECEMBER</b>					
Setting of Council Tax Base 2012/13  Key	Chief Finance Officer	December 2011		Finance and Staffing Portfolio Holder  Philip Bird, Revenues Manager	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Asset Utilisation Policy - Equity Share Sales  Key	Cabinet	12 January 2012	Housing Portfolio Holder, 16 November 2011	Housing Portfolio Holder  Stephen Hills, Corporate Manager, Affordable Homes	Report and Policy
Housing Revenue Account (HRA) 30-year Business Plan  Key	Cabinet	12 January 2012	Housing Portfolio Holder, 16 November 2011	Housing Portfolio Holder  Stephen Hills, Corporate Manager, Affordable Homes	Report
Cabinet Meeting Schedule 2012/13  Non-Key	Cabinet	12 January 2012	Executive Management Team (date to be confirmed)	Leader of Council  Maggie Jennings, Democratic Services Officer	Report
Sheltered Housing Review  Key	Housing Portfolio Holder	18 January 2012	Scrutiny & Overview Committee, 15 December 2011	Housing Portfolio Holder  Anita Goddard, Housing Operational Services Manager	Report
Sheltered Housing Communal Room	Housing Portfolio Holder	18 January 2012		Housing Portfolio Holder	Report

<b>Issue Key Decision?</b>	<b>Decision Maker</b>	<b>Timetable</b>	<b>Consultations</b>	<b>Portfolio Holder / Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Review  Key				Tracey Cassidy, Supported Housing Manager	
Local Development Framework Annual Monitoring Report 2010-11  Non-Key	Northstowe and New Communities Portfolio Holder	25 January 2012		Northstowe and New Communities Portfolio Holder  Jennifer Nuttycombe, Planning Policy Officer	Report
Members' Allowances 2012/13  Non-Key	Council	26 January 2012		Leader of Council  Maggie Jennings, Democratic Services Officer	Report